



1775 Bob Johnson Drive | Colorado Springs, CO 80906-4090
phone 719.576.8724 | fax 719.538.1160 | email usah@usahockey.org

TO: USA HOCKEY BOARD OF DIRECTORS, REGISTRARS, REFEREES-IN-CHIEF, COACHES-IN-CHIEF, RISK MANAGERS, AFFILIATE PRESIDENTS, SAFESPORT COORDINATORS AND MEMBERS OF COUNCILS, COMMITTEES & SECTIONS

RE: 2017 USA HOCKEY ANNUAL CONGRESS - NOTICE & INVITATION

You are officially invited to attend the USA Hockey Annual Congress in Colorado Springs. Below are the official arrival and departure dates for attendees.

	<u>Arrival Date</u>	<u>Departure Date</u>
Executive Committee	Tuesday, June 6	Saturday Afternoon, June 10
District Personnel, Affiliate Presidents, Councils/Committees/Sections SafeSport Coordinators	Wednesday, June 7	Saturday Afternoon, June 10

The Annual Congress will be held at the: Hotel Elegante
2886 South Circle Drive
Colorado Springs, CO 80906
Phone: 719-576-5900

MEETING SCHEDULE & SPECIAL EVENTS

Below is the general format for the Annual Congress; a draft meeting schedule is attached. We are asking that you secure your airline and hotel accommodations at this time.

Tuesday, June 6	Executive Committee Arrival
Wednesday, June 7	General Membership arrival, afternoon meetings & Award Dinner
Thursday, June 8	Meetings & open afternoon/evening
Friday, June 9	Meetings & President's Award Banquet
Saturday, June 10	BOD meeting & afternoon departures

TRAVEL & HOTEL RESERVATION PROCEDURES

Please follow these steps to secure your airline and hotel reservations by the **April 21 deadline**:

Step 1: Prior to booking air travel UPDATE or create your travel profile at www.caintravel.com/usahockey

Step 2: Contact Cain Travel to book airline and hotel reservations at 1-800-346-4747

Carol Rauch x 740 or email at carolr@caintravel.com

KC Cain x 718 or email at kcc@caintravel.com

Danae Whittmore x 621 or email at danaew@caintravel.com

USA Hockey will accept only airline travel booked through Cain Travel for reimbursement. It is very important to book your travel in advance and with the airline that is offering the best fare.

Cain Travel can also reserve a rental car at your request. However, this is not a reimbursable expense. If you prefer to drive from your home to the meeting, USA Hockey will reimburse mileage or airfare (lowest available with 14 day advance booking); whichever is less.



USA Hockey, the national governing body for the sport of ice hockey, is a member of the International Ice Hockey Federation and the United States Olympic Committee



TRANSPORTATION TO AND FROM THE HOTEL

The hotel has a courtesy shuttle for transportation to and from the airport. The shuttle will be located outside the baggage claim area at the Colorado Springs Airport. If the shuttle is not there, please use the courtesy phone to contact the hotel directly for transportation.

HOTEL ARRANGEMENTS

The rate at the Hotel Elegante is \$119.00 single/double occupancy per night (plus state and local taxes). Rooms are generally ready for occupancy after 3:00 p.m. and checkout time is 12:00 noon. **It is very important that we receive your hotel reservation no later than Friday, April 21.** After that date, our remaining room block will be released for general sale.

Please be specific regarding preference for double or king size bed, handicap accessible, special requests, etc.; the hotel will do its best to accommodate. If you wish to share a room, please indicate the name of the person with whom you wish to share.

By vote of the Board of Directors, those eligible for single occupancy rooms are: Board of Directors, Registrars, Referees-in-Chief, Coaches-in-Chief, Risk Managers, Affiliate Presidents, SafeSport Coordinators and official members of councils, committees and sections. If you fall into one of these categories, only the room charge will be billed to the master account. All attendees are responsible for incidentals. The hotel will provide final charges to you at the time of checkout.

PER DIEM

Per Diem of \$50.00 per day will be paid to eligible individuals. Per Diem checks will be in the registration packets. Arrangements have been made with the hotel for cashing of per diem checks during specific hours.

You will not be reimbursed for meals that occur during travel time, for USA Hockey group functions or any meetings where food is served. You should use your per diem for meals you purchase. Meals may not be charged to district accounts or any other USA Hockey accounts.

MEETING REGISTRATION

To pre-register for Annual Congress, please complete the attached form and return by email, mail to USA Hockey, Attn: Annual Congress or fax to 719-538-1168 **no later than Friday, April 21.**

On-Site Meeting Registration begins Tuesday, June 6. Any relevant meeting materials will be sent to you in advance or posted online at www.usahockey.com.

There is no registration fee for you or your spouse/guest.

If you have any questions about the Annual Congress, please contact Kim Folsom at 719-538-1165 or kimf@usahockey.org.

We look forward to seeing you in June!

**2017 USA HOCKEY ANNUAL CONGRESS
HIGHLIGHTS & EVENTS**

USA Hockey General Session

Everyone is strongly encouraged to attend the General Session on Thursday, June 8. This session will include key topics that are important to everyone.

USA Hockey Board of Directors Meeting

The Board of Directors meeting is 8:00 AM on Saturday, June 10 in the Grand Ballroom, Hotel Elegante.

Special Events

Wednesday, June 7

6:15 PM Reception, Ballroom Foyer

7:00 PM Awards Dinner, Grand Ballroom, Hotel Elegante

This event will welcome everyone to the Annual Congress. USA Hockey will honor the years of service our volunteers have contributed to our organization as well as our Athlete of the Year Awards.

30 Years – Alan Ashare, Larry Reid & Jim Smith

25 Years – Dave Klasnick

20 Years – Mike Bonish, Richard Frescura, Dennis Green, Al Murdoch, Stephen Palmacci & Bill Switaj

15 Years – Ray Borkoski, Dave Crandell, Ray Ferry, Tom Hillgrove, TC Lewis, JJ O'Connor, Murray Stall & Skip Williams

10 Years – Felix Costanza, Jon Elvy, Bob Greemore, Sarah Fraser, Cindy Kunde, Dawn Olson, David Polk, Bob Rodrigue, John Silberstein & David Zimmerman

5 Years – Leo Boylan, Dave Briggs, Mark Chinitz, Julie Chu, Don Derosia, Paul Donohoe, John Dunne, Todd Elmer, Don Fehr, Doug Foster, Peter Giuliano, Jon Gustafson, Reggie Hall, Sue Hamlin, Bonnie Hansen, Michael Hoskins, Randy Kanai, Kevin Kavanagh, Jean Laxton, Cindy Nicolay, Gene Palecco, Pat Picicci, Chris Powers, Ed Ragland, Larry Rocha, Annette Stensgaard & Don Wright

Thursday, June 8

The afternoon and evening will be open for everyone to enjoy their time in Colorado Springs with the hockey family.

Friday, June 9

7:00 PM President's Awards Banquet, Grand Ballroom, Hotel Elegante

We will be presenting the prestigious annual awards to include the Wm. Thayer Tutt, Chet Stewart, Walter Yaciuk, Distinguished Achievement and Bob Johnson Awards as well as the Adult Member of the Year and Excellence in Safety Award. The Brian Fishman Internship and Brendan Burke Internship will also be presented. This will be a grand event to honor all the volunteers who give their time to our great sport of hockey.



Please RSVP for the special events on the registration form.

Top Things To Do in Colorado Springs

Golfing

Patty Jewett Golf Course has been open for play continuously since 1898, making it one of the oldest courses in the United States. The course has available tee times on Thursday afternoon, June 8 for the USA Hockey group. Contact them once in Colorado Springs to confirm your tee time – 719-385-6963

9-holes with a cart \$21.50, 18-holes with a cart \$42.00
Club rental \$12 for 9 holes & \$19 for 18 holes

Olympic Training Center

The Colorado Springs Olympic Training Center has tours on the hour starting at 9:00 am. The tour starts with an inspirational film and then a 45-minute outdoor walking tour of the training complex, including the weightlifting and wrestling facilities, the Aquatics Center and the Sport Center Gymnasiums. Visitors can then explore the U.S. Olympic Hall of Fame Rotunda, shop at the U.S. Olympic Store and check out the ever-changing art exhibitions found throughout the Olympic Visitor Center. Located at 1750 East Boulder Street, Colorado Springs and for additional information 719-866-4618

Garden of the Gods

Explore this National Natural Landmark with dramatic views and 300' towering sandstone rock formations. This is the most visited attraction in the region. From I-25 take exit #146, go west 2.5 miles and turn left onto 30th Street. Admission to the park and visitor center is free.

Air Force Academy – Cadet Chapel

The US Air Force Academy in Colorado Springs is open to visitors daily. The Visitor's Center and Cadet Chapel are open from 9 am to 5 pm. Visitors to the Air Force Academy must enter through the North Gate, which can be accessed from Exit 156 on I-25. Contact the visitor center at 719-333-2025 for more information.

Pikes Peak Highway or Pikes Peak Cog Railway

Climb to 14,115 feet to the summit of Pikes Peak. The entrance to the Pikes Peak Highway is located about 10 miles northwest of central Colorado Springs. The mountain is open to exploration throughout the year (weather permitting). From Memorial Day to Labor Day, the uphill gate opens at 7:30 am and closes at 6 pm. Access to Pikes Peak costs between \$35 and \$40 per car. If you are not up for the drive, the Pikes Peak Cog Railway has been transporting visitors up and down the mountain since the late 1800s. The round-trip ride lasts a little more than three hours and you should make a reservation (719-685-5401). The Pikes Peak Cog Railway costs \$40 per adult.

Cripple Creek

A historic gambling and mining town. Has several casinos, museums, great restaurants and shops. There are Shuttle Buses that depart near the Hotel Elegante to Cripple Creek. See the hotel concierge for details.

Cheyenne Mountain Zoo

Animal lovers say the zoo is a must see when visiting Colorado. Located at the base of Cheyenne Mountain the facility makes it easy to get up-close to many animals. Zoo admission also includes entry to the Will Rogers Shrine and is open 9 am to 5 pm.

Shopping

Promenade Shops at Briargate – Open-air center with storefront shopping at the finest specialty retailers and restaurants. Located east of I-25 and Briargate Parkway (exit 151).

Downtown Colorado Springs - Offers historic architecture, locally owned restaurants and shopping. Downtown is also home to regional and cultural institutions, artist co-ops and studios, historic building and parks.

Old Colorado City - Just west of downtown is Old Colorado City Historic District with locally owned art galleries, shops and restaurants.

Manitou Springs - Located off Highway 24. Manitou is a National Historic District filled with art galleries, boutiques and outdoor cafes.